

ROANOKE LOCAL HUMAN RIGHTS COMMITTEE MINUTES

November 17, 2011

The Roanoke Local Human Rights Committee met on November 17, 2011 at 3:00 pm at It's About Time, Inc. located at 1316 S Jefferson Street, Lower Level Suite 1, Roanoke, VA 24016.

Members Present

Vincent Dabney, Chair
Rebecca Downs
Renu Musselwhite
Ann Patterson
Thayer Walker

Others Present

Nan Neese, Regional Human Rights Advocate, DBHDS-OHR
Janet Benge, LHRC Administrative Support, It's About Time, Inc.
Betty Crance
Tricia Watkins
Michelle Beck
David Watkins
Joseph Kinchloe

Affiliates Represented

Alleghany Highlands CSB –Vicky Sorrels
Austin Residential and Mental Health Support Services-Tina Austin
Dominion Day Services-Dianna Parrish, Dwayne Lynch, Lisa Morgan
Family Insight – Nickolos Ptacek
It's About Time, Inc Day Support. –Erica Newman,
It's About Time Inc. In Home- Jennifer Oakes, Lisa West
Key Living Options, Inc. – Linda Puckett
United Support Services, LLC – Tammy Solari, Maria Hodge
Mountain River- Brigid Hudley
Youth Advocate Programs (YAP)-Kristie Cales

Affiliates Not Represented

First Home Care- Rusty Burger
Mountainside Therapeutic Services, Inc.-Michelle Molnar

Call to Order

Vincent Dabney, Chairperson, called the meeting to order and invited members, staff affiliates, and guests to introduce themselves.
Mr. Dabney called for Public Comment.

Minutes

Mr. Dabney requested a motion to accept the Minutes for August 18, 2011. The motion was made and carried to accept the Minutes.

Regional Advocate's Report

Nan Neese reviewed the SHRC guidance for the LHRC Reports. Nan extended an invitation from Lynda Edghill with Goodwill Industries of the Valleys to hold the meetings at that location on Melrose. She introduced Mr. Joseph Kinchloe whom she had recruited to submit application for membership to the Committee. And finally Nan distributed a proposed schedule of meetings for 2012.

Affiliates Reports and Updates:

Mr. Dabney invited the Providers to present the Provider Human Rights Reports for August 2011, September 2011 & October 2011

- 1) Vicky Sorrels presented the Alleghany Highlands Community Services reports including notice of violations. The reports were accepted as submitted.
- 2) Tina Austin presented the Austin Residential and Mental Health Support Services reports. After some discussion, the reports were accepted as submitted.
- 3) Dwayne Lynch presented Dominion Youth/Day Services reports. Dwayne reported that they had completed the staff training for transition to CPI – a behavioral management system. The reports were accepted as submitted.
- 4) Nickolos Ptacek reported that Family Insight had begun operation on August 15th and have had 12 admissions.
- 5) Erica Newman presented the report for It's About Time, Inc. Day Support and the report was accepted as submitted. Jennifer Oakes presented the report for It's About Time, Inc. In Home Services. It was reported that there was one finding of Neglect. The reports were accepted as submitted.
- 6) Linda Puckett, Director, presented the report for Key Living Options. The report was accepted as submitted.
- 7) Brigid Hundley reported Mountain River Counseling, LLC has been granted license on 9/14 and does not have incidents to report. The Committee expressed congratulations on receipt of license.
- 8) Kristi Cales reported that the Roanoke Youth Advocate Program did not have incidents to report.

- 9) Tammy Solari presented the report for United Support Services LLC relative to both Therapeutic Day Treatment and Intensive In-Home. The report was accepted as submitted.

Request for Affiliation:

- 1) It's About Time, Inc. Jennifer Oakes withdrew request for affiliation of additions at this time.
- 2) Youth Advocate Program- A motion was made to extend affiliation to include Botetourt, Craig and Floyd Counties.
- 3) Vision Behavioral Health Services of Virginia introduced their proposed service and the policies and procedures to request affiliation. Nan made recommendation that the LHRC grant a temporary affiliation in order to have more opportunity to review the policies and procedures by the next meeting in February 2012.

Conclusion of Affiliation.

Nan informed the LHRC that First Home Care was not pursuing DBHDS licensing at this time. The Committee voted to conclude affiliation with First Home Care.

Other Business – New location for the LHRC meetings

A motion was made and carried to approve Goodwill Industries of the Valleys, located at 2502 Melrose Avenue, Roanoke for a new meeting place due to the increase in the number of provider-affiliates. The February 16, 2012 meeting will be held at the new location at 3:00PM. The committee would like to thank Linda Edghill for offering the Goodwill facility.

The LHRC voted to approve the proposed 2012 Meeting Schedule.

Closed Session

The motion was made and seconded to convene a closed session pursuant to VA Code §2 .2-3711.A.(1) and (4) for the purpose of protecting the privacy of individuals in personal matters not related to public business, namely to conduct an interview with a LHRC applicant.

Upon reconvening into public session each member certified that to the best of his or her knowledge only matters lawfully exempted from open meetings requirements were heard, discussed, or considered.

The LHRC requested that the Advocate forward the membership application of Mr. Joseph Kinchloe to the State Human Rights Committee with their recommendation for immediate appointment.

Adjournment

The meeting adjourned with a reminder that agenda items are due by January 26, 2012 and Reports due January 31, 2012.

Vincent Dabney, Chairman

Date